

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

May 12-13, 1945

For the confidential information
of the Board of Trustee

The Board of Trustees of the University of Wyoming was called to order at 10:00 a.m., Saturday, May 12 by President Simpson. The following members were present: President Simpson, Mrs. Cope, Mr. Johnson, Mr. Burwell, Dr. Cunningham, Mr. Keeney, Mr. McCracken, Mr. Sullivan, Mr. Watenpaugh, Governor Hunt, Miss Anderson, and Dr. Morrill.

At the request of President Simpson, Vice President McCracken presided.

Upon the motion of Mr. Johnson, seconded by Mr. Keeney and carried, the minutes of the meetings held March 19 and 20, and April 14 were approved.

Mr. Gordon Raab of the firm of Cordle, Raab, and Roush, auditors of Casper, appeared before the Board to make a report of progress of the changes in business practices in the Comptroller's office now being made. After discussion, the Comptroller was instructed to sign vouchers authenticating the use of the facsimile signature rubber stamp of the Executive Committee.

The Secretary then read a letter addressed to President Simpson from Mr. G. S. Mill of Hat Creek, Wyoming, objecting to the loss of Professor Wheeler from our Department of Animal Production, who is leaving to enter the service of Colorado State College.

A letter from Major A. J. Dickman, Head of our Department of Modern Languages, now on military leave, was read objecting to the employment of Walter Gieseke, a citizen of Germany, as an instructor in the department. President Morrill informed the Board that Mr. Gieseke was a supply instructor on temporary duty and had already been dropped.

Then followed a discussion of the Junior College program of the State as authorized by the last legislature. It was moved by Mr. Sullivan, seconded by Dr. Cunningham and carried, that (1) no public announcement of the details of the report be made; no printed announcements should be

Roll Call

Minutes Approved

*Audit
Report by Gordon Raab*

Junior College

issued by the University covering the Committee report and no special courses or conferences at the University should be organized to implement it; (2) that the University should make no contact upon its own initiative with any public school administrator or school board in the implementing of this report—but should offer the assistance proposed in the report and make known the recommended accrediting procedure only in response to definite inquiries for information and assistance from responsible school officials in the state.

President Morrill then presented the various University budgets. Upon the motion of Mr. Simpson, seconded by Mr. Sullivan and carried, the salary of Major Daly, Dean of Men, was fixed at \$3,300.00 per year. Upon the motion of Mr. Simpson, seconded by Mr. Sullivan and carried, the salary of John Prah, Chief Custodian, was fixed at \$3,132.00. Upon the motion of Mr. Sullivan, seconded by Mr. Burwell and carried, Mr. Lawrence Meeboer was appointed to the position of Assistant Comptroller, Purchasing Agent and Deputy Treasurer which was made vacant by the resignation of Mr. Heathman, and Mr. C. B. Jensen was reappointed to the position of Superintendent of Buildings and Grounds, with salaries as listed. Mr. Keeney then moved, it was seconded by Mr. Sullivan and carried that the Main University budget be adopted and approved with other amendments as follows:

That portion of Dean Schwiering's salary from Summer School budget \$380.00.

Professor Sechrist salary \$3,780.00.

Elna Dahlquist, Secretary to the Dean of the College of Liberal Arts, salary \$2,040.00.

Commerce department, Veterans' Vocational Program \$3,000 divided, special instructors \$2,400.00—Contingent \$600.00.

Graduate Study and Research Committee, Secretarial Assis-

University Budget

tants, \$1,000-- in lieu of Miss Dahlquist.

Irene Rosenfeld, Assistant Pharmacologist, Research Chemistry, salary \$4,000.00.

Mr. Johnson then moved that the resolution of this Board adopted August 5, 1941, stating "University property, buildings and facilities can only be used for University affairs", be re-affirmed and attention is directed to the cafeteria in Knight Hall, that use of the cafeteria is reserved for students, faculty, employees and their guests. This motion was seconded by Mr. Sullivan and carried.

*Resolution
University Property*

Mr. Johnson then moved that the following appropriations be added to the new budget for the Main University. This motion was seconded by Mr. Keeney and carried.

1. For Agricultural Experiment Station Stock Farm repairs-----	\$ 8,000.00
2. For the re-roofing of the Old Main building-----	10,000.00
3. For campus road repairs and reconstruction-----	25,000.00
4. For an addition to Knight Hall Cafeteria-----	5,000.00
5. For academic equipment (Scientific, Etc.), additional to the \$6,000.00 allotted on page 30 of the proposed University budget, thus making \$10,000.00 available for general equipment-----	4,000.00
Total	\$52,000.00

Mr. Watenpaugh made a motion, it was seconded by Mr. Sullivan and carried that the following recommendation of President Morrill be adopted.

Retirement, faculty

The President recommends that the Board of Trustees declare at this time their definite intention to establish the Retirement System on the revised and modified basis recommended, effective July 1, 1946--subject to available financial resources as of that date but with the statement that the Board feels reasonably assured, from financial data now before it, that this action will be feasible.

Dean Hill of the College of Agriculture, Director Bowman of the Agricultural Extension Division, and Mr. Quayle, Director of State Farms, were called in for discussion of the budgets of those departments.

Mr. Burwell moved, it was seconded by Mr. Sullivan and carried that the Agricultural Extension budget be adopted as amended to fix the salary of John Hamon, County Agent of Goshen County at \$3,500.00 for the year.

*Agricultural Budget
Approved*

Mr. Keeney moved that the State Farms budget be approved. This motion was seconded by Mr. Watenpaugh and carried.

*State Farms Budget
Approved*

Dr. Cunningham moved that the various budgets covering Food Services, Dormitories, Seed Certification, Bookstore, and the Wyoming Union be approved. This motion was seconded by Mr. Sullivan and carried.

The Board instructed the Comptroller to investigate and see if it is feasible to convert Dray Cottage into several small apartments for use by graduate students and veterans with families.

*Comptroller
Dray Cottage*

The Board then agreed that the resignation of Mr. Harry Thompson, Instructor in Music, who has been in charge of instruction in brass instruments, and who has done all piano tuning on the campus for more than thirty years be accepted without enforcement of trustee regulations which require that a staff member to whom is granted a Sabbatical leave, shall either return to the service of the University for at least one year following the leave or shall refund the 40% salary allowance paid him while on leave. Mr. Thompson has been on Sabbatical leave during the current year. Mr. Johnson moved, it was seconded by Dr. Cunningham and carried that the refund be waived.

*Resignation
Mr. Harry Thompson*

Mr. Burwell then moved, it was seconded by Mr. Keeney and carried that the following leaves of absence and appointments be approved:

LEAVES OF ABSENCE:

1. Jessie Mae Halsted, Assistant Professor of Elementary Education--Sabbatical Leave for the academic year 1945-46. Dean Schwiering and Professor Hilton recommend that this leave be granted on the usual forty percent salary basis, or \$945.60 for the period beginning September 1, 1945 and ending August 31, 1946.
2. Mr. Robert R. Becker, Assistant Professor of Music - Leave without pay for the period beginning May 14, 1945 and ending August 31, 1946 - for induction into the armed services; and further that the final payment due him under his present contract is \$491.43

APPOINTMENTS:

1. That there be authorized, effective July 1, 1945, the re-appointment of Mr. Alexander Johnston as Assistant Wool Specialist, with the rank of Assistant Professor, at a salary rate of \$3,600.00, upon an eleven months basis.
2. That there be authorized, effective June 1, 1945, the appointment of Miss Agnes L. Koehler as Home Demonstration Agent for Fremont County, upon an eleven months' basis, at a salary rate of \$2,340.00 per year. Miss Koehler will succeed Miss Marcella Kaser.
3. That there be authorized, effective July 1, 1945, the appointment of Mrs. Ferne I. Bille as Home Demonstration Agent for Natrona County, upon an eleven months' basis, at a salary rate of \$2,400.00 per year. This is a new position, the Commissioners of Natrona County now being

*Sabbatical leave
Jessie M. Halsted*

*Military Leave
Mr. Robert Becker*

Appointments

Alexander Johnston

Agnes Koehler

Ferne I. Bille

ready to appropriate their portion of the funds to cooperate with the University in the employment of a Home Demonstration Agent.

4. That there be authorized, effective September 1, 1945, the appointment of Mr. Robert Barnes as Instructor in Music, upon a three quarters' basis, at a salary of \$2,208.00. He will succeed Mr. Harry Thompson, who has resigned.
5. That there be authorized the appointment of Mr. Alfred Keller as Instructor in Music for the period beginning May 7, 1945, and ending June 16, 1945, at a salary of \$400.00 for that period.
6. That there be authorized, effective September 1, 1945, the appointment of Miss Ernestine Ernst as Instructor in English Education, upon a three quarters' basis, at a salary of \$2,500.00. Miss Ernst will replace Miss Aurelia Valley who has been a part-time instructor in the University High School.
7. That there be authorized, effective September 1, 1945, the appointment of Miss Ada C. Stephens as Part-time Instructor in Elementary Education, upon a three quarters' basis, at a salary of \$1,300.00.
8. That there be authorized, effective September 1, 1945, the appointment of Mrs. Irene Lentz as Part-time Instructor in Elementary Education, upon a three quarters' basis, at a salary of \$600.00.

Mr. Keeney then moved, it was seconded by Mrs. Cope and carried that the following amendment of regulations concerning the Faculty Committee

Robert Barnes

Alfred Keller

Ernestine Ernst

Ada C. Stephens

Irene Lentz

Advisory to the President be approved.

Pursuant to action of the University Faculty on May 8, 1945, it is recommended that Section 6 of the regulations be now omitted and that Section 5 be amended by striking out its present provision and by substituting the following: "Section 5. Two members shall be elected each year to the President's Advisory Committee for three year terms, as follows: one each from the Colleges of Agriculture and Engineering 1945 and 1948, one each from the Colleges of Liberal Arts and Education in 1946 and 1949, and one each from the Colleges of Law and Liberal Arts in 1947 and 1950, with regular election of the appropriate college representatives for regular three-year terms thereafter. No member shall succeed himself except as provided in Section 2 above."

Mr. Johnson and Mr. Keeney were requested to study the offer to the High School Athletic Association of the State to hold the annual high school basketball tournament on the campus, to see how many teams the University can handle as it is necessary that players be housed and fed and that adequate funds for travel refunds be available.

Mr. Watenpaugh moved and it was seconded by Mr. Sullivan and carried that the following recommendation of the Board of Athletic Control be approved:

That, pursuant to authorization by the Mountain States Intercollegiate Athletic Conference there be established at the University of Wyoming Athletic Scholarships or Grants-in-aid providing for remission of fees upon the same basis as the University High School Honor Scholarships in a number not exceeding eighty, subject to annual award by the constituted Scholarship Committee of the Board of Athletic Control upon recommendation of the Athletic Director and the appropriate Coaches. (It is understood that, pending resumption of a full intercollegiate Athletic program, a lesser number of such Scholarships will be granted.)

The Board interviewed Elmo Scott Watson - Professorial Lecturer in Journalism from the Medill School of Journalism, Northwestern University; Guy Hudson Vande Bogart, President of Northern Montana College, Havre, Montana; Robert W. Miller, from the Law School of Syracuse University, now on leave of absence with the Federal Bureau of Investigation. These

Advisory Committee

*High School
Tournament*

*Board of
Athletic Control*

*Presidential Candidates
Elmo Scott Watson
Guy H. Vande Bogart
Robert W. Miller*

men were invited to appear before this Board as the Trustees wish to consider them for the vacancy in the Presidency of this University.

Mr. Johnson then moved, it was seconded by Mr. Burwell and carried that the following appropriations in the current budget be authorized:

Architect F. H. Porter, \$6,036.50 for preliminary sketches for the Agriculture and Education buildings.

Board of Trustees Contingent, \$1,000.00.

Registrar's Office \$300.00.

Remodeling Dean's Office, College of Liberal Arts, \$500.

Moving expenses, Mr. F. A. Holmes, Head of the Vocational Education Department, from Wisconsin to Laramie, \$300.00.

Trade School Equipment, \$4,551.00.

The date for the next meeting of the Board was tentatively fixed for June 3, depending Upon President Simpson's efforts to invite certain men to meet with the Board for interviews for the Presidency on that date.

The Board adjourned at 6 o'clock, Sunday.

Respectfully submitted,



Fay E. Smith
Secretary

*Board Meeting
June 3*

Adjournment.